# How to find guidance for using the CIBSE Mentoring Platform

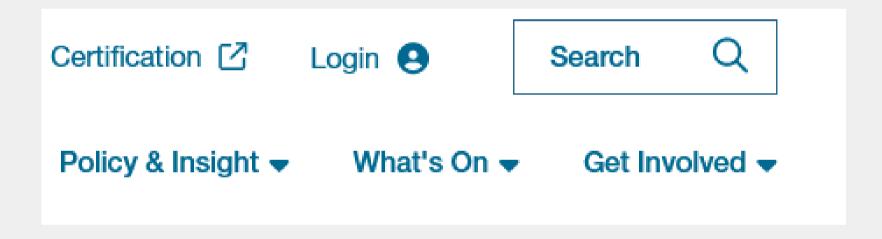
A step-by-step guide to finding the most up-to-date guidance on using the CIBSE Mentoring Platform.





#### Access your account

O1 Log into your MyCIBSE account via <u>cibse.org</u> and click Login in the top right corner, near the search bar. You can also create an account via this route.

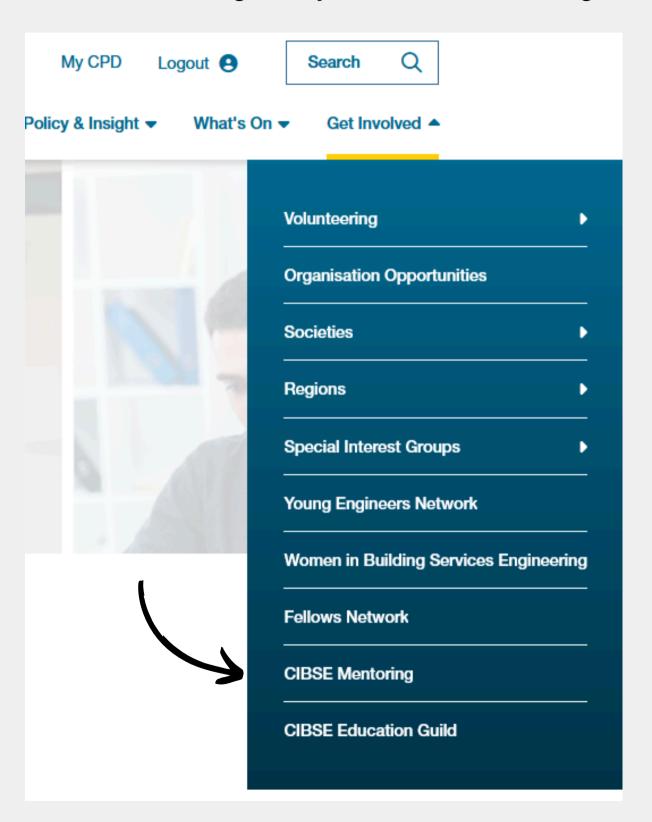


Contact <u>membership@cibse.org</u> for assistance accessing your account.



Access your account

O1 Navigate to https://www.cibse.org/get-involved/cibse-mentoring and click the link to <u>Log in to your CIBSE Mentoring account</u>

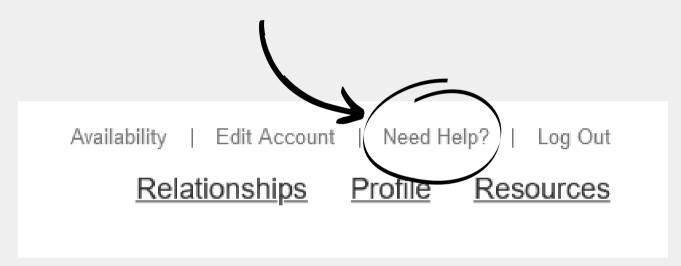






### Open the "Need help?" tab

O1 Click on the "Need help?" tab (above the Profile tab)





#### Click on the heading to expand the options



General FAQs How do I...

How it works

Cancel my account and withdraw from the programme

Arrange a meeting usir

General FAQs

How do I...

Use video chat for mee

How it works

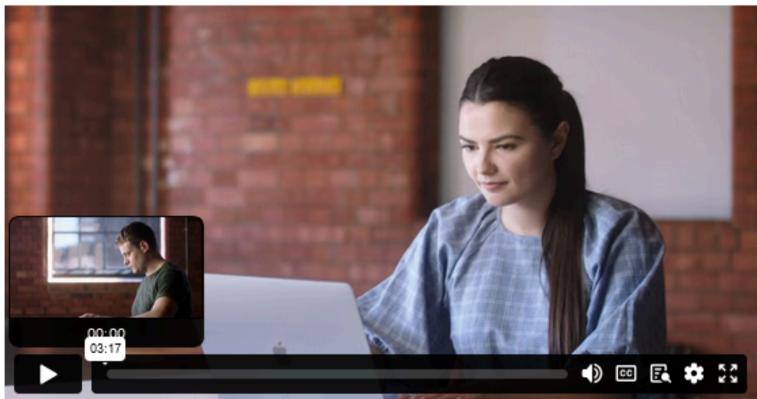
View the SWOT / G-ST

View the proposal for n

Mark my mentoring rela

See what information is

Record meeting notes



Cancel my account and withdraw from the programme

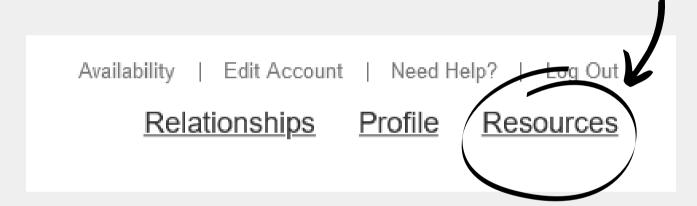






### Open the "Resources" tab

O1 Click on the "Resources" tab





Click on the Journey Stage that suits your queries

#### **Choose your Journey** Stage

Getting the most from mentoring

Before you create your profile please spend some time watching the videos below. This will help you get the most from the mentoring process.

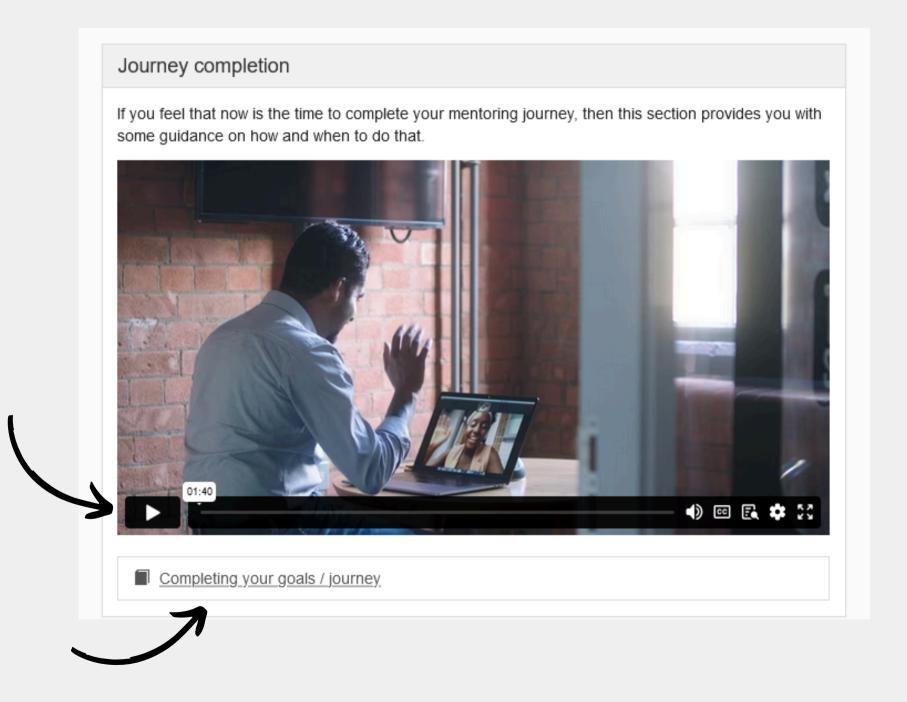
Getting the most from mentoring Your first conversation Progression Journey completion





## Watch or read the information provided

O1 Watch the videos or click on the headings to read more







### Need any assistance?

Email groups@cibse.org