



Committee Members

All voting members are elected prior to the Annual General Meeting by members of the Group.

Officers

A collective noun for Chair, Vice-Chair, Secretary and Treasurer. These roles have specific duties as defined by CIBSE.



Chair

The Chair oversees the activities of the Group. They also have the deciding vote in committees' voting matters.



Vice-Chair

The Vice-Chair provides support to the Chair and assumes the Chair's role in their absence.



Honorary Secretary

The Secretary completes the committee's administration and advises the Chair on governance.



Honorary Treasurer

The Treasurer looks after the budget and works with CIBSE staff to ensure invoices are issued/paid.



Elected members

Elected prior to the AGM, they may take on a specific role within the committee or 'float' between different tasks.



Co-opted members

Added at anytime throughout the year, these members cannot vote at committee meetings. They may take on a specific role within the committee or 'float' between different tasks.

Elected prior to the AGM, these members have voting rights on committee matters.